



Board Meeting: AGENDA

Thursday 8th June 2023 7pm

Zoom details:

<https://us02web.zoom.us/j/84310584106?pwd=VnRvbnp4RTJOZ0FmOUJJa2JjVFE2dz09>

Meeting ID: 843 1058 4106

Passcode: cooperate!

Phone: 0131 460 1196

1. Welcome
 - present
 - apologies
2. Minutes of the last meeting – on Next/shared via email
 - actions update from last meeting

regulated update below	safety training for staff to be discussed
done	let's draft a template of an exit interview for occasions when we can't speak to staff who leave at short notice
finance update below	further options re getting finances in – targeted approaches/conversations with members
update below	discussion about wider members involvement Graham M considering writing to investors to explain situation how we communicate with members and share power with our members and consider our reputation as well
update below	business development group update discussion about nominal charge for creating the care plan – we haven't come to a decision we could consider a fee for a speedier support (e.g. hospital release) when people need extra interventions/support and it takes extra time
Graham	another business development group to be arranged soon – it would be good if the BDG happen in between board meeting
interview done	Veronika to do an exit interview within next two weeks (+ coordinate with someone else as well)
update on staff meeting – reg update/Danielle ?	there are options to explore with current staff to take the role forward – regulated services group to take forward as part of process make sure that we connect/share/consult with staff team

3. Standing item – register of interest
4. Regulated Services update
5. Business & Finance update
 - finance group update (Jon's reports)
 - Business Development Group update

6. Marketing update
7. Sharing Care/wider work update
8. Any other business
9. Date of next meeting
 - 13th July